

**[Governance structure template minutes
Welsh Athletics Endurance Officials Meeting Minutes
Held on the Monday 3rd April 2023**

Meeting held remotely via video link

Present: Nigel Jones (Chair) Christine Vorres, Jacqueline Brace, Alex Donald. Zoe Holloway. Paul Brooks
experienced problems logging into the meeting

Apologies:

Danielle Phillips

Actions from meeting

Item Number	ACTIONS	Person responsible
4	Write to James Williams to request a nominal increase in petrol allowance paid to Officials	Nigel
	Christine to email Officials who need to complete a Risk Awareness the details of an online course on 12 June and the link to sign up.	Christine

1. Apologies for Absence – Danielle Phillips

2. Declaration of Interest – None declared

3. Decisions

a) Matters arising from previous meeting:-

- Nigel has spoken to James – and was asked to forward a suggestion as to what the increase in mileage allowance should be

4. Discussion

Official's mileage allowance. The meeting discussed options regarding asking for an increase and or adjusting the limit of mileage allowed. Zoe advised of a comparison that she has conducted a comparison with UKA, British Masters, Scotland. It was agreed for Nigel to write to James Williams to formally suggest an increase of at least 5p per mile.

Zoe advised the members of the up coming official's courses.

5. Correspondence – None
6. Regional Development Plan update – no longer relevant so will be removed from the agenda.

7. AOB:

Zoe stated that the transition of Level 1 – 3 Officials documentation is in progress.

The meeting ended at 7pm

8. **Next meeting**

Scheduled for 5th June at the slightly later time of 6.30pm.

Meeting Dates:

August 7th

Oct 10th

Dec 4th

Minutes Written by

Christine Vorres
Secretary.

Tuesday, 04 April 2023